

CIRMA Presents the Tenant User Liability Insurance Program How-To Guide

The Town of Goshen has enrolled in a program which allows you, the “user” of a municipal facility, school or other local government property, to secure cost effective liability insurance that provides protection for you as well as the governmental entity. The Tenant User Liability Insurance Program (TULIP) is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue.

CIRMA is a registered user of the TULIP program through your poll, the National League of Cities (NLC), and HUB International New England via Entertainment Brokers International. Their assigned unique Entity ID-Code is 0501-098.

How it works:

1. Log on to www.onebeaconentertainment.com
2. Click on TULIP Event Insurance: Purchase or Quote
3. **Enter the Entity ID-Code: 0501-098**
4. Select the Type of “Event” or “Activity” from the drop down window
 - a. Ex: wedding or festival
5. Answer the questions that follow such as:
 - a. Have you held this event before:
 - b. If yes, were there any losses or claims?
 - c. Will there be armed private security at this event or activity? (Off duty police not included)
6. Select the Event Date or Dates on the calendar by clicking on the day of event (if multiple regularly scheduled dates, select all of these)
7. At this point you are able to receive a quick quote by clicking on **Get Quote**.
8. If you would now like to proceed and purchase the coverage, please complete the requested Contact and Credit Card Information and coverage is automatically bound.
9. A Certificate of Insurance is issued and sent via email, in your Name or Organizations Name, with a Certificate automatically sent via email to the Goshen Recreation Department.

If you experience technical difficulties or have questions about the eligibility or classification of your event, please contact Entertainment Brokers International at 1-800-507-8414 (8:30am-5:00pm PST).